



Chartered
Building
Surveyor

COVID – 19 PRE-SURVEY RISK ASSESSMENT

1. Make initial contact with Vendor via telephone or e-mail, to discuss the nature and scope/extent of the proposed survey.
2. Confirm with Vendor whether the property is to be occupied at the time of the survey.
3. If the property is to be vacant, confirm how access is to be gained, including ensuring social-distancing requirements are to be complied with.
4. If the property is to be occupied, confirm that occupants agree with me attending.
5. Confirm whether occupants are presently shielding or self-isolating.
If shielding or self-isolating, advise Vendor and Client that survey cannot safely proceed at the present time.
6. If survey may proceed, agree an appropriate means by which social-distancing requirements are to be complied with for the survey duration.
7. Request that as far as reasonably practicable, all internal doors are opened, and loft ladder is in down-position, prior to my attendance.
8. Advise Vendor that I will have appropriate PPE, including a supply of latex gloves to be worn by me for survey duration, and that hand sanitiser will be applied as a minimum, both prior to the survey and on its completion.
9. In order to minimise human contact, all enquiries made of Vendor usually verbally at the time of survey, will be by telephone or email.
10. Confirm the agreed date and time of survey with the Vendor, including giving an indication of its likely approximate duration.
11. Ask Vendor if any additional information or clarification is required from me.
12. Advise Client that an appropriate risk-assessment has been undertaken, including any specific issues arising from it.

Tel 0191 542 0794
Mob 07500 381 451
Email admin@sunderland-building-surveyor.co.uk
Web www.sunderland-building-surveyor.co.uk

